

United States Court of Federal Claims Vacancy Announcement

Position: Term Law Clerk to Senior Judge

Opening Date: February 15, 2020

Closing Date: April 31, 2020

Salary: Job Grade JSP 11/1 – 13/1
Salary Minimum: \$72,030
Salary Maximum: \$102,663

The United States Court of Federal Claims is seeking to fill a law clerk position in the chambers of Senior Judge Nancy B. Firestone. Expected clerkship tenure is from early September 2020 through early September 2022.

Position Overview:

The judicial law clerk researches issues of law, drafts bench memoranda and opinions, attends oral arguments, trials, and other court proceedings, and acts as advisor to the Judge, making recommendations for the disposition of matters before the court. The position also includes responsibility for routine administrative tasks, including docket management and filing. The caseload in the court's jurisdiction is heavy, and the types of cases presented are varied, involving novel and complex issues of fact and law. While the nature of the matters presented is serious, the office environment is personable, with daily interaction with the Judge, the judicial assistant, and other law clerks.

Qualifications

To qualify for this position, the applicant must at a minimum be a law school graduate with excellent academic standing and at least one year of prior legal experience. The applicant must possess excellent research, writing, and communication skills and have excellent references. Applicants with a special interest in government contracting and administrative law are encouraged to apply.

The applicant's years of legal work experience will determine the appointment to the applicable Judiciary Salary Plan (JSP) grade level. Please note that appointment to JSP-12 or above requires that the applicant be a member of a bar of a state, territory, or federal court of general jurisdiction.

Information for Applicants

The best qualified applicants will be invited for in-person interviews in Washington, DC. Due to the large number of applications anticipated, only those applicants invited for interviews will be contacted by the Court.

Applications must be submitted electronically. The application shall consist of:

- Cover letter addressed to the Hon. Nancy B. Firestone, Judge, United States Court of Federal Claims
- Resume (with rank and honors)
- Writing Sample(s) (not to exceed 20 pages)
- Transcripts (undergraduate and graduate degrees)
- Three references (name, affiliation, and contact information) from persons who are familiar with the applicant's work

Email the complete application in one submission (attachments in PDF only) to: firestone_chambers@cfc.uscourts.gov. Please enter "Law Clerk Vacancy Announcement" in the subject line.

Incomplete or late application packages will not be considered.

No phone calls.

The United States Court of Federal Claims reserves the right to modify the conditions of this job announcement, to withdraw the job announcement, to commence interviews immediately, or to fill the position sooner than the closing date, any of which actions may occur without prior written or other notice.

The United States Court of Federal Claims is an equal opportunity employer.

All applicants must be a U.S. citizen or be eligible to work in the United States.

All appointments subject to FBI fingerprint background check; with periodic reinvestigation, if applicable.

Retention depends upon a favorable suitability determination.

All appointments also subject to mandatory electronic funds transfer.